



**Govt. of National Capital Territory of Delhi
FLORENCE NIGHTINGALE COLLEGE OF NURSING,
GURU TEG BAHADUR HOSPITAL, DILSHAD GARDEN,
DELHI- 110095
(Estd-1994)**

B.Sc. Nursing. 2020-21
(UNIVERSITY OF DELHI)

BULLETIN OF INFORMATION
www.collegeofnursinggtbh.in

Rs. 1000/- for General/OBC category & Rs. 500 for SC/ST/PWD/ CW/EWS category

FLORENCE NIGHTINGALE COLLEGE OF NURSING

INTRODUCTION

Florence Nightingale College of Nursing, Guru Teg Bahadur Hospital (GTBH) was established in the year 1994 to provide GNM course, which is upgraded to provide B.Sc. Nursing course w. e. f 2019-20 with the approval of Dept. of H&FW, Govt. of NCT of Delhi, Indian Nursing Council and Delhi Nursing Council. The institution is financially controlled by the Govt. of NCT of Delhi and academically controlled by University of Delhi.

Guru Teg Bahadur Hospital is a multi specialty tertiary care hospital with 1500 beds, situated in Dilshad Garden, Delhi & associated with University College of Medical Sciences affiliated to University of Delhi, centre for Diabetes, Endocrinology and Metabolism (DEM) with 40 beds, Delhi State Cancer Institute (DSCI) with 102 beds & Rajiv Gandhi Super Specialty Hospital with 650 beds. These clinical areas shall be utilized for imparting practical training to the nursing students.

B.Sc. Nursing course extends over a period of four years with eight semesters inclusive of internship. The institute has planned curriculum to provide breadth of knowledge and skills in varied nursing situations to enable the young women to become professional nurses to provide comprehensive nursing care in various level of health care settings. The college provides opportunities to each student to integrate and utilize knowledge and skills from the various bio-psycho-social fields of learning necessary in the practice of nursing.

Subjects of the course include: Anatomy, Physiology, and Microbiology, Nursing foundation, Nutrition & Biochemistry, Psychology, Preventive Medicine & Epidemiology, Medical-Surgical Nursing, Educational Technology, Computers & Communication Skill, Obstetrical Nursing, Child health Nursing, Psychiatry & Mental Health Nursing, Community Health Nursing, Sociology, Research & Statistics, Management of Nursing Services & Education and Research Project.

Students have practical experience both in hospital and community settings. University examinations are held at the end of each semester. However, internal assessment is done continuously throughout the academic session by conducting term tests, pre-university exam seminars, assignments, projects, log book, patient assignments other reports etc.

IMPORTANT DATES (tentative dates) confirm from the website.

- Admission Notice in leading news paper & **Website- www.collegeofnursinggtbh.in** - On and before 23.08.2020
- On-line availability of application - 23.08.2020 to 09.9.2020 up to 5PM
- Last date for uploading of 10+ 2 result - 09.9.2020 up to 5 PM
- Date of Entrance Examination - will be announced later
- Display of list of selected candidates - will be announced later
- Counseling schedule -will be announced later
- Commencement of Course - will be announce later
- Medical Examination- Confirm Date from office of College of Nursing, GTBH

IMPORTANT INFORMATIONS:-

- Admission shall be strictly on the basis of merit assessed through Entrance test, however due to covid-19 pandemic situation approval of competent authority will be final & complied and other eligibility criteria specified in the prospectus. Limited number of candidates shall be called for counseling generally two times of seats available in each category.
- After filling all seats, only those remaining candidates who attended the counseling will be waitlisted for further rounds of counseling, if any seat falls vacant.
- Admission shall be confirmed only after verification of original certificates issued by the concerned Exam. Board / University & Medical fitness by Medical Board of GTB Hospital, Delhi.
- False / Fake / incomplete information submitted for admission in B. Sc nursing course will be rejected out rightly.
- **Candidates must visit the website regularly for all important updates.**

PHILOSOPHY

We believe that:-

- Health is a state of well-being that enables a person to lead a psychologically, socially and economically productive life. Health is a right of all the people. Individuals, families and communities have a responsibility towards maintaining their health.
- Nursing contributes to the health services in a vital and significant way in the health care delivery system. It recognizes national health goals and is committed to participate in the implementation of National Health policies and program. It aims at identifying health needs of the people, planning and providing quality care in collaboration with other health professionals and community groups.
- Scope of nursing practice encompasses provision of promotive, preventive, curative and rehabilitative aspects of care to people across their life span in wide variety of health care settings. Practice of nursing is based upon application of basic concepts and principles derived from the physical, biological and behavioral sciences, medicine and nursing.
- Nursing is based on values of caring, and aims to help individuals to attain independence in self-care. It necessitates development of compassion and understanding of human behavior among its practitioners to provide care with respect and dignity and protect the rights of individuals & groups.
- Undergraduate nursing program is broad based education within an academic framework specifically directed to the development of critical thinking skills, competencies & standards required for practice of professional nursing and midwifery.
- The teachers have the responsibility to be role models and create learning environment that enables students to acquire inquiry driven, self directed learning and foster an attitude of life-long learning.
- Under graduate nursing education program prepares its graduates to become exemplary citizen by adhering to code of ethics and professional conduct at all times in fulfilling personal, social and professional obligations so as to respond to national aspirations.

AIMS

The B.Sc. Nursing is geared to the health needs of the individual, family, community and the country at large.

The aims of the B.Sc. Nursing course are:

- To provide broad base education for preparation of nursing personnel at basic and advanced levels, who can function in wide variety of health care setting and make their distinctive contribution in all branches of nursing for promotion of health, prevention of disease, care during illness and maintenance of positive health.
- To prepare a corps of well qualified nurses for leadership position to assume responsibilities in nursing and to do pioneer work of creative nature for the development of human & scientific health care system.

- To help nurses develop an ability to co-operate and co-ordinate with members of the health team in the prevention of disease, promotion of the health and rehabilitation of the sick.
- To help nurses in their personal and professional development, so that they are able to make maximum contribution to the society as useful and productive individuals, citizens as well as efficient nurses.
- To prepare nurses to meet the international standard at global level and to keep pace with latest professional and technological developments and use these for providing nursing care services.

OBJECTIVES

The graduate nurse on completion of B.Sc. Nursing course will be able to:

- Apply knowledge from the humanities, biological and behavioral science in functioning as a nurse.
- Demonstrate competency in providing health care to individual, sick or well, through nursing process:-
 - Assess the nursing needs of clients from birth to death.
 - Plan and carry out appropriate action to meet nursing needs.
 - Provide effective nursing care for maintaining best possible level of health in all aspects.
 - Promote self care in people under their care.
 - Apply problem solving techniques in nursing practice.
 - Evaluate effectiveness of nursing care.
- Function effectively with members of the health team in hospital and community by applying the knowledge of human relations and communication skills in her work.
- Demonstrate critical thinking skill in making decision in all situations in order to provide quality care.
- Utilize the latest trends and technology in providing health care.
- Demonstrate awareness, interest and contribute towards advancement of self and profession.

1. COURSE: B.Sc. Nursing

Duration: Four academic years, 08 semesters inclusive of Internship

2. ELIGIBILITY CONDITIONS / REQUIREMENTS FOR ADMISSION TO B.Sc. NURSING COURSE FOR THE YEAR 2020-2021

MINIMUM CONDITIONS OF ELIGIBILITY FOR REGISTRATION:

- Age:** - The Candidate should have completed the age of 17 years on or before 31st December 2020. The candidates completing the age of 17 years on 1st January 2021 or later will not be eligible. The upper age limit is 30 years as on 31/12/2020. The upper age limit is relaxed by a period of five years for the candidates belonging to SC/ST.
- Qualifying Examination:** - A candidate seeking admission to First year B. Sc. Nursing course must have passed Senior Secondary School Certificate Examination (10+2) from CBSE / equivalent examination from recognized board / university with 50% or more marks in the aggregate of 4 subjects including English (Core/Elective), Physics,

Chemistry and Biology provided the candidate has passed in each subject separately. Relaxation of 5% of marks shall be granted in minimum eligibility criteria to candidates belonging to SC/ST/ CW category.

iii. Only female candidates are eligible for the course.

Note:- The criterion for deciding the region of the candidates who have passed / appeared in the qualifying examination through Patrachar Vidhyalaya of Delhi, National Institute of Open School of Delhi is whether her study centre (registered) and examination center for Pvt. Candidate was / is located in the NCT of Delhi. The 12th admission ticket should be attached in this regard.

3. GENERAL INSTRUCTIONS FOR FILLING UP OF THE ONLINE APPLICATION FORM

Read the instructions carefully before filling up the Application form.

Complete all the items. Incomplete forms are liable to be rejected.

The instructions are given item-wise as per the order in the application form.

- a. Enter the name and date of birth as given in the matriculation certificate.
- b. Indicate the nationality. Please note that the admission to the seats indicated is open to Indian Nationals only.
- c. For admission to a seat reserved for Scheduled Caste/Scheduled Tribe/OBC/PWD/CW/EWS (with priority level) state the category and caste.
- d. Mention the complete address with pin code number in the space provided for the 10+2 school last attended.**
- e. Enter the educational qualification on the basis of which you are seeking admission.
- f. Calculate the percentage of marks obtained in Senior Secondary School Certificate Examination (10+2) Examination obtained in Physics, Chemistry, Biology, and English as indicated by the Board/University rounded up to two decimal places.
- g. Enter the name of the School / College with complete postal address from where you have passed/appeared in the Senior Secondary School Certificate Examination (10+2)
- h. Fee for online application form is Rs.1000/- only for General category and OBC category & Rs.500/- only for SC/ST/PWD/ CW/EWS through online payment+ GST+3% gateway charges need to be deposited online through net banking at website **www.collegeofnursingtbh.in** The fee paid while filling up admission form is non refundable.

4. OTHER INSTRUCTIONS

Admission ticket can be downloaded from website from ----- onwards.

- a. The result of entrance examination along with merit list and category wise merit list will be available on the website www.collegeofnursingtbh.in from 23/08/2020.
- b. NO INDIVIDUAL COMMUNICATION / OFFICE CORRESPONDENCE OR TELEPHONIC INFORMATION IN THIS REGARD WILL BE PROVIDED BY THIS COLLEGE TO THE CANDIDATES.**

5. BASIS OF SELECTION: -

ENTRANCE TEST: date will be announced later

Entrance Test will be held on in New Delhi as per the venue indicated in the Admission ticket. The Entrance Test will be of two hours & thirty minutes (2½ hours) duration and shall contain objective type (Multiple Choice) questions. The test will be based on Senior Secondary School Examination (10+2) curriculum of Physics, Chemistry, Biology and shall also include some questions on English Comprehension & vocabulary and General Health. Total marks of the entrance test will be 150. The language of the test will be English. There is NO NEGATIVE marking.

However due to covid-19 pandemic situation approval of competent authority will be final & complied.

6. DIRECTIONS TO CANDIDATES FOR ENTRANCE TEST

- a. Follow the instruction for filling up the OMR Answer Sheet as given in the Question Booklet given during the Entrance test.
- b. The Examination Hall / Room shall be opened at least thirty minutes before the time specified for the distribution of question booklet and all candidates must be in the Hall by the time specified. No candidate will be allowed to enter the Examination Hall after the commencement of examination.
- c. Each candidate must show on demand her Admission Ticket bearing her Roll Number for admission to the Examination Hall & ID proof.
- d. A seat with a Roll number will be allotted to each candidate. Candidate must find out and occupy their allotted seats.
- e. Candidates should not leave the Examination Hall/Room without handing over their OMR Answer-Sheet and the Question booklet to the invigilator on duty.
- f. No candidate is allowed to leave the examination hall before the time.
- g. Each candidate will write on the outside of the answer-sheet her Roll No. before beginning the answers. After the allotted time, the answer sheet must be surrendered even though the candidate may not have answered any parts of the question booklet.
- h. All candidates are required to bring their own ball pens (black or blue).
- i. Answers should be given by darkening the right circle in the answer sheet supplied to the candidate. No candidate shall tear a leaf or a part of it from an answer sheet or from a continuation sheet.
- j. Candidates are forbidden to write answers (or anything else) on the question booklet or on the foot ruler or carry with them any written material, paper in the examination hall.
- k. Candidates are forbidden to write their name or any distinctive mark leading to

disclosure of their identity in any part of their answer-sheet.

- l. Candidates will be required to sign their names when directed to do so.
- m. Smoking in the Examination Hall/Room during examination hours is strictly prohibited.
- n. No Tea, Coffee, Cold Drinks or Snacks are allowed to be taken into Examination Hall/Room during examination hours.
- o. Cell Phones or any other electronic digital devices are NOT allowed inside the Examination Hall.
- p. A candidate found guilty of the use of dishonest or unfair means or disorderly conducting the examination may be disqualified and be debarred from appearing at any future examination of the College/ University

NOTE: ANY AMBIGUITY/FALSE INFORMATION/CONCEALMENT OF INFORMATION DETECTED IN THE REQUISITE CERTIFICATES WILL RESULT IN THE CANCELLATION OF THE CANDIDATURE OF THE CANDIDATE AT ANY STAGE OF SELECTION AND/OR DURING THE COURSE OF STUDY.

7. MEDICAL FITNESS:

A candidate must be declared medically fit by the Medical Board of GTBH for the course.

NO ADMISSION TICKET WILL BE UPLOADED FOR APPLICANTS IF FOUND INELIGIBLE OR IF APPLICATION FORM IS INCOMPLETE.

8. TOTAL NUMBER OF SEATS:70+7 (Seventy+ seven)

The total seats earmarked for the B.Sc. Nursing Course shall be allocated region-wise as follows:

- a. **Delhi Region (85%)** - For students passing Senior Secondary School Certificate Examination (10+2) from CBSE / equivalent examination from recognized board / University located in the Union Territory of Delhi.
- b. **Outside Delhi Region (15%)** - For students passing Senior Secondary School Certificate Examination (10+2) from CBSE / equivalent examination from recognized board / university from school located outside the Union Territory of Delhi.

c. Distribution of seats for the session 2020-21 is as given below:-

Total No. of Seats:	= 77
(PWD) Person with Disability: -	3% = 2
CW (military & Paramilitary): -	5% = 3*
EWS 10% (supernumerary seat)	= 7 (Delhi-06 & OSD-01)
Remaining Seats: -	= 65
Delhi (85%):-	= 55
Outside Delhi (15%):-	= 10

9. SEATS MATRIX

STATE	UR	SC	ST	OBC	TOTAL	GRAND TOTAL
DELHI	28	8	4	15	55	65
Outside Delhi	5	1	1	3	10	

10. RESERVED CATEGORY:

A. Provision for Scheduled Caste / Scheduled Tribe / OBC

- a) 22.5% of the total number of seats (15% for Scheduled Caste and 7.5% seats for Scheduled Tribe Category) are reserved for scheduled caste and scheduled tribe candidates as shown in matrix. Relaxation of 5% of marks shall be granted in minimum eligibility criteria to candidates belonging to SC/ST category.
- b) Provided that if any seats reserved for candidates belonging to SC/ST categories remain unfilled due to non availability of eligible candidates under that category the same will be filled in the following manner:-
- Such unfilled seats will be offered to the eligible candidates of the other category. i.e. the seats of SC category to ST category candidate and vice versa as the case may be.*
 - If the seats remain unfilled even after applying b (i) above, these unfilled seats reserved for SC/ST category if any, will be kept vacant.*
- c) 27% seats are reserved for candidates belonging to OBC category. However, the OBC status is to be determined on the basis of the **central list of OBC(s) notified by the ministry of Social Justice and Empowerment on the recommendation of the National Commission for backward classes available at their website ([http://ncbc.nic.in/backward classes/intex.html](http://ncbc.nic.in/backward_classes/intex.html))**.
- The OBC candidate should not belong to creamy layer. Non creamy layer certificate of the financial year 2020-2021 issued by one of the competent authorities as mentioned below shall be submitted at the time of admission.
 - Provided that if any of the seats reserved for the candidates belonging to OBC category remain unfilled due to non-availability of eligible candidates the same would be filled up from open merit list.
- d) The SC/ST/OBC/EWS candidate should attach a certificate issued in her name to the effect that she belongs to SC/ST/OBC/EWS category from any one of the competent authority as listed below without which concession of reservation of seats for SC/ST/OBC/EWS will not be given:-
- District Magistrate/Additional District Magistrate/Deputy Commissioner/Deputy Collector/First Class Stipendiary Magistrate/City magistrate (Note below the rank of

First Class Stipendiary Magistrate)/Sub-Divisional Magistrate/Taluka magistrate/executive Magistrate/Extra Assistant Commissioner.

- (ii) Chief Presidency magistrate/Additional Chief Presidency magistrate/Presidency Magistrate.
- (iii) Revenue Officer not below the rank of Tehsildar.
- (iv) Sub-Divisional Officer of the area where the candidate and/or her family normally resides.
- (v) Administrator/Secretary to Administration Development Officer (Lakshadweep and Minicoy Island) SC/ST/OBC.

B. Provision for children/widows of armed personnel including Para military personnel killed or disabled during hostilities or who died on duty (CW).

- a) The children/widows of the Officers and Men of the Armed forces including Para Military Personnel killed or disabled during hostilities as also who died on duty will be given concession of 5% marks in the minimum eligibility conditions as per rules of the University. 5% seats are reserved for the candidates belonging to armed forces personal category and paramilitary personnel (CW) in order of preference given below:
- b) In order to become eligible for the above concession, the widows/children of officers and Men of the Armed Forces including Para Military personnel will be required to produce an Entitlement Certificate from any of the following authorities:
 - i. Secretary, Kendriya Sainik Board, Delhi
 - ii. Secretary, Rajya Zila Sainik Board
 - iii. Officer-in-charge Record Office
 - iv. 1st class Stipendiary magistrate.
 - v. Ministry of home affairs (for police personnel in receipt of gallantry award)

Priority I Widows/Wards of Defence personnel killed in action;

Priority II Wards of Defence Personnel disabled in action and boarded out from service with disability attributable to military service;

Priority III Widows/Wards of Defence Personnel who died while in peacetime with death attributable to military service;

Priority IV Wards of Defence Personnel disabled in service and boarded out with disability attributable to military service;

Priority V Wards of Ex-servicemen and Serving personnel, including personnel of police forces who are in receipt of Gallantry Awards;

- i. ParamVir Chakra
- ii. Ashok Chakra
- iii. MahaVir Chakra
- iv. Kirti Chakra
- v. Vir Chakra

- vi. Shaurya Chakra
- vii. President's Police Medal for Gallantry
- viii. Sena Medal (Gallantry), Nau Sena Medal (Gallantry), Vayu Sena Medal (Gallantry)
- ix. Mention-in-Despatches
- x. Police Medal for Gallantry

Priority VI Wards of Ex-Servicemen.

Priority VII Wives of:

- i. Defence personnel disabled in action and boarded out from service.
- ii. Defence personnel disabled in service and boarded out with disability attributable to military service
- iii. Ex-servicemen and serving personnel who are in receipt of Gallantry Awards.

Priority VIII Wards of Serving Personnel

Priority IX Wives of Serving Personnel

c) In case eligible candidates from the categories mentioned above are not available, the vacancies will be treated as unreserved.

C. Provision for persons with disability (PWD):

3% Differently Aabled (DA) reservation shall be considered with a disability of locomotors to the tune of 40%-50% of lower extremity; other eligibility criteria will remain same. Disability certificate should be issued by the Govt. approved institution only.

In case eligible candidates from the categories mentioned above are not available, the vacancies will be treated as unreserved.

D. Economically weaker section

10 % the total no. of seats are reserved for the Economically Weaker section (EWS) as per the guidelines of Govt. of India .Eligible/selected candidate should bring EWS certificate from competent authority.

11. INSTRUCTION FOR COUNSELING

a. Bring original and an attested true copy of following academic and other certificates at the time of counseling:

- i. Printout of the application form filled online (hard copy) and admit card.
- ii. Secondary School Leaving Certificate (S.S.L.C), Matriculation certificate indicating Date of Birth or Birth Certificate, if not entered in the S.S.L.C.
- iii. Senior Secondary School Certificate Examination (10+2) /Equivalent Examination, (Provisional Certificate if original certificate is not received so far)
- iv. Senior Secondary School Certificate Examination (10+2) /Equivalent Examination Mark Sheet.
- v. A Certificate indicating passing of Hindi (minimum up to 8th Class)
- vi. Character Certificate from the Principal of School / College last attended.
- vii. Scheduled Caste / Scheduled Tribe/OBC/PWD/CW/EWS as per format/EWS

Certificate from a competent authority, if applicable.

- viii. Fee to be deposited as given in prospectus in the FNCON bank account.
 - ix. Ten recent passport size colored photographs (with name & date)
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- b. Candidates must have passed in all the required subjects of qualifying examination (10+2),separately (in Theory & Practical) required for admission to B.Sc. Nursing Course.
 - c. Candidates who have appeared in the Annual Examination in the year 2020 and placed under compartment will not be eligible.
 - d. Candidate who have appeared at the Annual Examination of the year 2020 and is reappearing for improvement will also be considered eligible as per the instructions/ guidelines issued.
 - e. **In case the information furnished or certificates etc. submitted are found to be false, or the candidate is found to have withheld or concealed any information in her application form, she shall be removed from the college rolls and fee deposited by her shall be forfeited.**
 - f. All admissions are provisional, subject to the verification of original documents and medical examination conducted by College/Hospital authorities respectively.
 - g. The acceptance in writing and fee should be given in time according to dates mentioned in the admission calendar. If the candidate does not take admission by the date and time mentioned in the admission calendar, the seat will be offered to the next eligible candidate on the list.
 - h. Every student admitted to the college shall be required to sign a declaration that on admission she submits herself to the disciplinary jurisdiction of the Vice-Chancellor and other authorities of the University and College, who may be vested with the authority, the ordinances and rules that have been framed under by the University/College. Failure by parents/guardians/students to acquaint themselves with the rules of the College and of the University of Delhi will not be entertained as a defense for breach of rules.

12. COUNSELING PROCEDURE:-

- a) The candidates would be called in the counseling hall in a batch of 5 for counseling, as per their merit in the category, to allot a seat in the course.
- b) The counseling of a particular day shall close as soon as all the candidates called for counseling have been counseled.
- c) The candidate should bring all the original certificates and their attested photocopy(4 sets),copy of online filled application form, admit card and ten colored passport size photographs (as mentioned in the point 10-c of other instructions) along with fee given in the bulletin of information. Failing to provide the requisite documents and fee, admission will be cancelled and the seat will be offered to next eligible candidate.
- d) The candidates who have been provisionally admitted in B.Sc. Nursing Programme shall appear before a Medical Board on the dates given by the concerned

College/Institution for medical examination. The candidate shall not be allowed to join the course if she is found medically unfit for the course.

e) **In case of ties in the merit, the preference will be given in order of the following:-**

1. Higher marks in Biology
2. Aggregate of 10+2 marks in four subjects
3. Older in age.

f) **Wait listed candidates:** The candidates, who were present for counseling and were not offered any seat due to allotment of all seats before their turn of counseling, shall be waitlisted. **The candidates who were absent on the specified date of counseling shall not be wait listed.**

g) The candidate will be issued admission letter by hand after counseling.

h) The candidates must report to the college on the date mentioned in their admission letter for completing the requirements for admission, failing which her admission is liable to be cancelled.

i) Due to covid-19 pandemic following measures should be adopted by candidates:-

- I. Only one person (Parent/Guardian) will accompany the candidate on the day of counseling.
- II. All the candidates and their acquaintances should wear mask, carry hand sanitizer and maintain social distancing during the whole admission process.
- III. All the candidates and their acquaintances should have **Aarogya Setu App in their mobile.**
- IV. All the candidates should bring their own Pen (other necessary stationary), water bottles and lunch as per need.

It is the sole responsibility of the candidate to see the merit list uploaded on the website <http://www.collegeofnursinggtbh.in/> and the schedule given under important dates.

13. ATTENDANCE REQUIREMENTS FOR B. Sc NURSING COURSE:

A student needs to have 80% attendance in theory and 80 % in practical to be eligible to appear in examination. However, 100% attendance in the clinical field must be completed before the award of degree as per Indian Nursing Council guidelines and norms of University of Delhi.

14. COLLEGE OF NURSING: HOSTEL RULES:

Hostel accommodation is available for students in subsidized rate. Furnished accommodation, electricity and water are provided. Hostel mess is on contract basis and membership in the hostel mess is compulsory for the inmate students. They have to pay mess charges as applicable from time to time, in advance.

Accommodation in hostel cannot be claimed as a matter of right. Students who disturbed peace and violate the rules of hostel or in the nursing college, Hospital will be expelled from the hostel and / or course.

Inmate of the hostel should co-operate in the upkeep of the following rules:

- i. Keep their rooms clean & tidy and should take care of the furniture supplied for their use. If any repair is required, they should report to the warden in writing. The inmate shall have to bear the cost of furniture found damaged due to negligence.
- ii. Do not leave the taps open and lights and fans on, when not required.
- iii. Inmates should neither spill water and waste from any floor, nor wash clothes/ vessels on the parapet of the verandas. Sanitary pad should be wrapped in paper and disposed off properly in the bins kept outside the toilets, do not flush them.
- iv. Inmates should always be properly dressed and their hair tied up neatly while coming for classes, to mess and to attend to their visitors.
- v. Meal shall be served in the “Dining Hall” only at fixed hours. But food can be kept and served for those who are on night duty or have informed “mess in-charge” with genuine reason.
- vi. Crockery and food should not be carried away from dining hall. Cooking is not permitted in the rooms. Food can be served to the sick students in the sick room with the permission of mess in-charge or warden.
- vii. Inmates shall be held responsible if they break or cause damage to the crockery or other articles belonging to the dining hall and hostel.
- viii. No student is allowed to leave the hostel premises before 7.00 a.m. & enter the hostel premises after 7 pm.
- ix. Inmates can go out on working days after 4.00 p.m. and must be back by 7.00 p.m. It is a mandatory to put departure and arrival time, date and place of visit in the movement register kept with the gate keeper. Parents are informed that students may be allowed to leave hostel at 1pm on Saturday.
- x. Inmates belonging to states other than Delhi cannot leave the station for their home town without obtaining prior permission from the Principal.
- xi. Visitors are not allowed to enter the rooms of the inmates. Visitors can be received between 4.00 p.m. to 7.00 p.m. after making entries in the visitors register kept with the gate keeper.
- xii. Inmates should stay quiet and not create any disturbance in the hostel so as not to disturb other residents / colleagues.
- xiii. Inmates should inform the sick in charge/ warden in case of sickness. Inmates shall either be admitted to the hospital or remain in the sick room of the hostel, according to the doctor’s advice. **Inmates advised home rest may be permitted to go home with their parents / guardian.**
- xiv. Inmates are not allowed to keep valuables/ large sum of money in their rooms. Hostel & College authority shall not be responsible for any such loss.
- xv. Students are required to give local & permanent address and phone numbers of parents / guardian to the warden, so that they can be contacted in case of need.
- xvi. No inmate is allowed to accommodate ex-students / expelled students in her room / in the hostel.

- xvii. Students are not allowed to occupy any room except the one which is allotted to them. If they desire to change the allotted room due to any problem, they should get permission from the Principal through warden.
- xviii. Inmates are not permitted to keep pets.
- xix. Use of Air Conditioner, room Heater / Convector in the hostel by the student is prohibited.
- xx. Students are advised to see the notice board regularly for any fresh order/ instructions.
- xxi. All students leaving the College/ hospital should produce clearance certificate from hostel, College and hospital and the same should be submitted in the Office of the College of Nursing, failing which the stipend and security money may be withheld.
- xxii. No meeting/ conference is allowed in the hostel by students without prior permission from the Principal.
- xxiii. Home stay permission may be given by the Principal to the inmates on their written request on weekends / Gazette Holidays.
- xxiv. College authorities shall not allow mentally unstable / psychologically sick students to stay in the hostel, till she is declared fit to stay in the hostel and parents of such student shall make necessary arrangement for treatment & stay of the concerned student.
- xxv. Inmates showing criminal behavior (Theft, physical harm to self / others and abuse others, violent behavior, use of abusive language, use of any weapons), will be expelled from the hostel.
- xxvi. Inmates indulging in antisocial behavior like alcoholism, intoxication, smoking, drugs consumption without prescription of doctor etc will be expelled from the hostel.
- xxvii. Inmates involving in communal offence (casteism, groupism etc.) will be expelled from the hostel.
- xxviii. Students who stay back at home without permission/habitual late comer/not following hostel, College, hospital rules & regulations will be expelled from the hostel.

Note: Discretionary power lies with Principal, college of Nursing to debar the students from hostel facilities in case of defaulters

Use of mobile phones by the student is prohibited during class time & hospital posting.

Failure to comply with hostel rules may result in expulsion from hostel / and B. Sc Nursing course.

15. Anti sexual harassment committee

Sexual harassment of women at work place ACT (No 14 of 2013)-Internal Complaint committee is constituted, shall be deemed to be the inquiring committee, hold inquiry as far as practicable in accordance with the procedure laid down in the ACT.

16. FEES AND OTHER CHARGES: FEES TO BE PAID AT THE TIME OF ADMISSION:

S. No.	Charges	Amount (in Rs.)
1.	Registration Fee	5.00
2.	University Enrolment fee (for fresh admission)	250.00
3.	Delhi University Athletic fee (per annum)	50.00
4.	Delhi University Cultural Council fee (per annum)	10.00
5.	University Development fee (per annum)	600.00
6.	World University Service (per annum)	5.00

7.	Examination Fees (University)	
	Charges for Examination form	10.00
	Theory	Practical
	I Semester 1200.00	-
	II Semester 800.00	200.00
8.	Mark Sheet (per semester)	100.00
9.	Tuition fee to be paid in two installments July & Jan. (per annum)	250.00
10.	Identity Card	100.00
11.	Refundable deposits (Library & Breakage)	250.00
12.	Health fee (per month)	20.00
13.	Games fee (per month)	10.00
14.	S.N.A. Activities (per annum)	1500
15.	Additional expenses for hostel:	
	(i) Hostel fee (payable in 4 equal installments of Rs. 150/- July, October, January and April)	600.00
	(ii) Water, Fan, Geyser and Electricity fee (payable in 4 installments)	600.00
	(iii) Mess Charges *(per month)	1800.00
	(iv) Dhobi Charges (per month)	200.00
	* Subject to change without notice, if necessary. Refund will be allowed for summer vacation and for a period not less than fifteen days with prior permission of Principal.	

* Subject to change as per notification from Govt. of N.C.T. of Delhi / DU from time to time.

Note:-

- **Mess charges are to be paid in advance by the 5th of every month irrespective** of the fact whether the student is a scholarship holder or a private candidate. There is a late fee fine for all dues paid after 5th day of every month at the rate of Rs. 10/- per day. In case the last day for paying fees of any month happens to be a holiday or Sunday the fees should be paid the following day.
- The defaulter in payment of the fee of (any kind) on or before due date more than 4 weeks period, her name shall be deemed to be struck from the roll of the student of the college.

17. MAINTENANCE OF DISCIPLINE AMONG STUDENTS OF THE UNIVERSITY OF DELHI- I - Ordinance XV-B:

- All power relating to discipline and disciplinary action are vested in the Vice- Chancellor.
- The Vice-Chancellor may delegate all or such powers as he/she deems proper to the proctor and to such other persons as he/she may specify in this behalf.
- Without prejudice to the generality of power to enforce discipline under the ordinance, the following shall amount to act of gross indiscipline:
 - Physical assault or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution/Department and against any student within the University of Delhi.
 - Carrying of 'use of' or threat of use any weapons.
 - Any violation of the provision of the Civil Rights Protection Act 1976.
 - Violation of the status, dignity and honor of the students belonging to the Scheduled

- caste/Scheduled Tribe.
- e. Any practice-whether verbal or otherwise-derogatory of women.
 - f. Any attempt at bribing or corruption in any manner.
 - g. Willful destruction of institution property.
 - h. Creating ill will or intolerance on religious or communal grounds.
 - i. Causing disruption in any manner of the academic functioning of the University system.
 - j. Ragging as per ordinance XV-C.
- (iv) Without prejudice to the generality of his/her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Vice-Chancellor, may exercise his/her power aforesaid order or direction:-
- (v) That any student or students be expelled; or
- a. Any student or students be, for a stated period, restricted; or
 - b. Be not, for a stated period, admitted to course of study in a college, department or institution of the University; or
 - c. Be fined with a sum of rupees that may be specified; or
 - d. Be debarred from taking a University or college or Departmental Examination or Examinations for one or more year; or;
 - e. That the result of the student or students concerned in the Examination or Examinations in which he/she or they have appeared be cancelled.
- (vi). The Principal, of the college, Heads of the halls, Deans of Faculties, Heads of Teaching Departments in the University, the Principal School of Correspondent courses and Continuing Education and Librarian shall have the authority to exercise all such disciplinary powers over students in their respective College, Institution, Faculties and Teaching Departments in the University as may be necessary for the proper conduct of the Institution, Halls and teaching in the concerned Departments. They may exercise their authority through, or delegate authority to, such of the teachers in their college, institutions or Departments as they may specify for the purposes.
- (vii) Without prejudice to the powers of the Vice-Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed. These rules may be supplemented, where necessary, by the principals of College, heads of halls, Deans of Faculties and Heads of Teaching Departments in the University. Each student shall be expected to provide himself/herself with a copy of these rules.
- (viii) At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Vice-Chancellor and the several authorities of the University who may be vested with the authority to exercise discipline under the Acts, the statutes, the ordinances and the Rules that have been framed there by the University.

18. II - Ordinance XV-C. PROHIBITION AND PUNISHMENT FOR RAGGING

- (i) Ragging in any form strictly prohibited, within the premises of College/Department of Institution and any part of Delhi University system as well as on public transport.
- (ii) Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this ordinance.
- (iii) Ragging for the purposes of this ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students and includes individual or collective acts or practices which:
- a. Involve physical assault or threat or use of Physical force.
 - b. Violate the status, dignity and honor of woman students.
 - c. Violate the status, dignity and honor of students belonging to the Scheduled Castes and Scheduled Tribes. Expose students to ridicule on contempt and affect their self-esteem.
 - d. Entail verbal abuse and aggression, indecent gestures and obscene behavior.
 - I. The Principal of a College, the Head of the Department of an Institution, the Authorities of College, of University Hostel or Halls or residence shall take immediate action on any information of the occurrence of ragging.
 - II. Notwithstanding anything in clause (4) above, the Proctor may also Suo - moto, enquiry into any incident of ragging and makes a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of incident.
 - III. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and nature of the ragging incident.
 - IV If the Principal of the college or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing it is not reasonable practical to hold such an enquiry, he/she may so advice the Vice- Chancellor accordingly.
 - V When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry his/her decision shall be final.
 - VI On the receipt of a report under clause (5) or (6) or a determination by a relevant authority under clause (7) disclosing occurrence of ragging incidence described in clause 3(a),(b)and 9(c), that the vice chancellor shall direct order rustication of a student or students for a specified number of years.
 - VII The vice chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period admitted to a course of study and result of the student or students concerned in the examination or examinations in which they appeared be cancelled.
 - VII In case where students who have obtained degree or diploma of Delhi University are found guilty under this ordinance, appropriate action will be taken understates 15 or withdrawal of degree or diploma conferred by the university.
 - VIII For the purpose of this ordinance abutment to ragging will amount to ragging.

IX All institutions within Delhi University system shall be obligated to carry out instructions/directions issued under this ordinance, and to give aid and assistance to the vice chancellor or achieve the effective implementation of the ordinance.

19.ANTI-RAGGING GUIDELINES BY THE GAZETTE OF INDIA, JULY 4, 2009

NO RAGGING IS PERMITTED IN THE CAMPUS OF THIS HOSPITAL IF ANY STUDENT IS FOUND VIOLATING THIS INSTRUCTION AND INVOLVED IN RAGGING STRICT DISCIPLINARY ACTION SHALL BE INITIATED AGAINST THE STUDENT AS PER PENALTY CLAUSE PRESCRIBED IN THE ANTI RAGGING GUIDELINES. AN AFFIDAVIT ON PRESCRIBED FORMAT.(Annex. III & IV) FROM EACH STUDENT AND THEIR PARENTS/ GUARDIAN IS REQUIRED TO BE SUBMITTED AT THE TIME OF ADMISSION.

Some of the important points are given as under:-

Clause 1. Title, commencement and applicability: -

- 1.1. These regulations shall be called the “UGC Regulations on Curbing the Menace of Ragging in Higher Education Institutions, 2009.
- 1.2. They shall come into force from the date of their publication in the official Gazette.
- 1.3. They shall apply to all the Institution coming within the definition of an universities under sub Section (f) of Section (2) of the university grant commission Act 1956 and to all institution deemed to be a university under Section 3 of the University Grants Commission Act, 1956, to all other higher educational institutions, or elements of such universities or institutions, including its departments, constituent units and all the premises, whether being academic, residential, playground , canteen or other such premises of such universities, deemed universities and higher educational institutions, whether located within the campus or outside, and to all means of transportation of students whether public or private accessed by students for the pursuit of studies in such universities, deemed universities and higher education institutions .

Clause 2. Objective: -

To prohibit any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or in disciplined activities by any student or students which causes or is likely to cause annoyance, hardship of psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or such of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student; and thereby, to eliminate ragging in all its forms from universities, deemed universities and other higher educational institutions in the country by prohibiting it under these Regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force..

Clause 3. What constitute Ragging: - Ragging constitute one or more of any of the following Acts: -

- a. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
 - b. Indulging in rowdy or in disciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
 - c. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
 - d. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
 - e. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
 - f. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
 - g. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
 - h. Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
 - i. Any act that affects the mental health and self-confidence of a fresher or any other student.
- With or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

Clause 7. Action to be taken by the Head of the institution: - On receipt of the recommendation of the Anti Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorized by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely;

- I. Abetment to ragging;
- II. Criminal conspiracy to rag;
- III. Unlawful assembly and rioting while ragging;
- IV. Public nuisance created during ragging;
- V. Violation of decency and morals through ragging;
- VI. Injury to body, causing hurt or grievous hurt;
- VII. Wrongful restraint;
- VIII. Wrongful confinement;
- IX. Use of criminal force;
- X. Assault as well as sexual offences or unnatural offences;
- XI. Extortion;
- XII. Criminal trespass;
- XIII. Offences against property;
- XIV. Criminal Intimidation;
- XV. Attempts to commit any or all of the above mentioned offences against the victim(s);
- XVI. Threat to commit any or all of the above mentioned offences against the victim(s);
- XVII. Physical or psychological humiliation;

XVIII. All other offences following from the definition of “Ragging”.

Provided that the Head of the Institution shall forthwith report the occurrence of the incident of ragging to the District Level Anti-Ragging Committee and the Nodal Officer of the affiliating University, if the Institution is an affiliated Institution.

Provided further that the institution shall also continue with its own enquiry initiated under clause 9 of these Regulations and other measures without waiting for action on the part of the police / local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of seven days of the reported occurrence of the incident of ragging.

Clause 9. Administrative action in the event of ragging: -

9.1. The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed here in under:

- a) The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the indent of ragging established in the recommendations of the Anti-Ragging Squad.
- b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;
 - i. Suspension from attending classes and academic privileges.
 - ii. With holding / withdrawing scholarship / fellowship and other benefits.
 - iii. Debarring from appearing in any test / examination or other evaluation process.
 - iv. With holding results.
 - v. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival etc.
 - vi. Suspension /expulsion from the hostel.
 - vii. Cancellation of admission.
 - viii. Rustication from the institution for period ragging from one to four semesters.
 - ix. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period, provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.
- c) An appeal against the order of punishment by the Anti-Ragging Committee shall lie,
 - i. In case of an order of an institution, affiliated to or constituent part, of a University, to the Vice-Chancellor of the University.
 - ii. In case of an order of a University, to its Chancellor.
 - iii. In case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.

ANNEXURE I

Affidavit by student

1) I, (full name of student with admission / registration / enrolment number) S/o, D/o, Mr. / Mrs. /Ms. have being admitted to (name of the institution) have received a copy of the UGC Regulations of Curbing the Menace of Ragging in Higher Educational Institutions, 2009 (hereinafter called the “Regulations”) carefully read and fully understood the provisions contained in the said Regulations.

- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the regulations and am fully aware of the penal and administrative action is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that:
 - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this day of month of year.

Signature of deponent

Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) of (month), (year)

Signature of deponent

Solemnly affirmed and signed in my presence of this the (day) of (month), (year) after reading the contents of this affidavit.

OATH COMMISSIONER

ANNEXURE II

Affidavit by Parents/Guardian

- 1) I Mr. / Mrs. / Ms----- (Full name of parent / guardian) father / mother guardian of ----- (full name of student with admission / registration / enrolment number), have being admitted to (name of the institution) have received a copy of the UGC Regulations of Curbing the Menace of Ragging in Higher Educational Institutions, 2009

(hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the regulations and am fully aware of the penal and administrative action is liable to be taken against my ward in case he / she found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that:
 - a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further that, in case the declaration is found to be untrue, my ward aware that my admission is liable to be cancelled.

Declared this day of month of year.

Signature of deponent

Name:
Address:
Telephone/Mobile No.

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) of (month), (year)

Signature of deponent

Solemnly affirmed and signed in my presence of this the (day) of (month), (year) after reading the contents of this affidavit.

OATH

COMMISSIONER

- False / Fake / incomplete information submitted for admission in B. Sc nursing course will be rejected out rightly